## Parent teacher conference (Edlevo App)

Parent teacher conference can be found in the Edlevo App by pressing the *Menu* button in the upper right corner, which will display the available features in the app view. In this feature, you can select available times for discussions.

Watch the video to see how the Parent teacher conference feature works.

## **Book a Parent teacher conference**

Select *Parent teacher conference* on the menu. After this, select the relevant child. If you have only one child in early childhood education, the child selection menu will not open. Choose one of the available time slots and confirm the booking.

## Cancel a Parent teacher conference

Select the booked discussion time and choose *Cancel*. A cancellation message will be sent to the relevant parties.

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