Absence (Edlevo App)

With the Absences function, you can report your child's sudden absences and review previously reported absences.

Then Absences has two separate tabs. On the **Current tab**, you can report current and upcoming absences, while on the **History tab**, you can view past absences.

Watch the video to learn how to report a sudden absence.

Reporting an Absence

If you have access to multiple children's information in the app, start by selecting the child/children for whom you are reporting an absence. Set the absence period by tapping the calendar icon. You can report one or multiple absence days at a time. Choose the reason for the absence from the options defined by the municipality. Save the report by pressing the Send button. You will receive a confirmation notification once the absence has been submitted. Exit the screen by pressing the Close button.

History

In the History section, you can view previously reported absences for the entire operational period. By selecting a specific month, you can see the absences for that month.

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